



भारत सरकार
GOVERNMENT OF INDIA
राष्ट्रीय महिला आयोग
NATIONAL COMMISSION FOR WOMEN
4, दीन दयाल उपाध्याय मार्ग
4, DEEN DAYAL UPADHYAYA MARG
नई दिल्ली-110 002
NEW DELHI-110 002
Website : www.ncw.nic.in

To

F.No.2/2(1)/2005-NCW(G) Vol-II
Dated:- 24.08.2011

Subject:-Annual Maintenance Contract for the KTS and intercom Installed in NCW.

Sir,

The National Commission for Women intends award of AMC for Panasonic KXTDA-100 Key Telephone Exchange with 21 KTS instruments 43 intercom and 02 Buzzers installed in its office complex, for a period of one year. The terms and condition of the AMC are as under:-

- a) The maintenance services are limited to the items listed in the offer
 - i) KXTDA-100 - 01 Nos
 - ii) KTS - 21 Nos
 - iii) Intercom - 43 Nos
 - iv) Buzzer - 02 Nos
- b) Six preventive maintenance will be provided in one year contract without calling.
- c) The comprehensive annual maintenance shall cover all spares going faulty in normal usage of EPABX.
- d) Complaint will have to be attended on the same day.
- e) The firm will be responsible for smooth and satisfactory working of the system in all respect.
- f) The payment will be made after completion of each quarter, on receipt of pre-receipted bill.
- g) The contract will be renewed every six months on performance basis unless either party terminates the agreement by giving a prior written notice of one (1) month to the other party.
- h) In case of un-satisfactory services, the contract can be terminated at any time.
- i) Earnest money of Rs. 1000/- through Demand Draft payable at in favour of Pay & Accounts Officer, NCW may be deposited alongwith quotation.

If interested, Kindly send the quotation/rates for the above mentioned works. Your quotation should reach this office on or before 30th August, 2011 at 1500 hrs and the same may be opened on the same day at 1530 hrs.

The following may kindly be noted.

1. Quotation should be addressed to the Under Secretary(Admn.), National Commission for Women, 4, Deen Dayal Upadhyaya Marg, New Delhi.
2. The name of the firm and the rates should be mentioned clearly.
3. Incomplete or conditional quotations will not be considered.
4. Taxes and the Govt. levies if any should be quoted clearly.
5. The quotation received after scheduled date and time will not be considered and rejected.

Yours faithfully,


(Sraddha Paul)
Under Secretary